



# American Visa Service

53 West Jackson - Suite 1228 - Chicago, IL 60604  
ph: 312-922-8860 www.avschicago.com

**\*\*This is NOT an application for a visa; it is only an Order Form for American Visa Service. Please print clearly\*\***

**Service Requested** \_\_\_\_\_ **Return by this date** \_\_\_\_\_  
(for example, Brazil Visa or Passport Renewal) \* Rush fees will be applied to meet this date if necessary

**Traveler Name: 1.** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_  
(Main Contact person)

**Passport #** \_\_\_\_\_ **Passport Expires** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Traveler Name: 2.** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

**Passport #** \_\_\_\_\_ **Passport Expires** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Daytime Phone #** \_\_\_\_\_ **Email address** \_\_\_\_\_  
(where Main Contact person can be reached if there are questions or problems with application)

**Departure from US scheduled on this date** \_\_\_\_\_ **State Traveler(s) resides in** \_\_\_\_\_  
(to establish Jurisdiction for Visas)

\*\*\*\*\*

**PAYMENT:** (check which applies)

- I have placed an online order (in which case, DO NOT fill out Credit Card info below)**
- I authorize American Visa Service to charge all fees to the Credit Card below**
- Check or Money Order made to "American Visa Service" for \$\_\_\_\_\_ enclosed**

**Credit Card #** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **Exp date** \_\_\_\_\_ - \_\_\_\_\_ **CVV#** \_\_\_\_\_  
(AVS accepts Visa, MasterCard and American Express) (3 digit code on back of card)

**Billing address for Card:** \_\_\_\_\_ **Zip Code** \_\_\_\_\_  
(The street address to which bills for this card are sent; NOT the address on the back of the card)

**Signature of Card-holder** \_\_\_\_\_ **Date** \_\_\_\_\_

\*\*\*\*\*

**SHIPPING:** Someone should be available to sign for/inspect package; AVS is not responsible for shipments left without signature

- Same as billing address above**
- Ship to:** (cannot ship to PO Boxes)

**Company/Name** \_\_\_\_\_

**Address** \_\_\_\_\_ **Apt #/Mail code** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

\*\*\*\*\*

American Visa Service, Inc. assumes no responsibility for the loss, damage or delay of passports caused by an Embassy, Consulate, government office, postal or courier service, delivery service or travel agency. Requirements and fees relating to this request are subject to change without notice; see [www.avschicago.com](http://www.avschicago.com) for fee and requirement details